



Special Projects Events Assistant

Fresno Chaffee Zoo is a dynamic organization, continually seeking to provide excellent animal care, an excellent customer experience and an excellent place to work. The zoo is a fast-paced organization with multiple new and expanding exhibits.

Fresno Chaffee Zoo is seeking to hire a knowledgeable, outgoing and customer-oriented Special Projects Events Assistant. This position is a part time position that is responsible for assisting the events team with the upcoming events season. **The successful candidate must be comfortable working with the public.** This position must maintain enthusiastic interaction with customers while paying attention to details and always sticking to specifications. The Zoo employees' positive interactions with customers create the unforgettable customer experience that keeps patrons coming back.

Requirements: Minimum of 6 months of event planning experience preferred. Actively enrolled in or completion of a degree in marketing or the equivalent. Event Assistants must be proficient in the use of Microsoft Office programs. This position requires the ability to lift and carry 50 lbs., stand, stoop, squat, walk, and sit for long periods of time. Position requires possession of a valid California Drivers license at time of appointment and a clean driving record. Assistants must also be available to work weekends and evenings. Applicants must also be able to work in the outside elements as they assist with the preparation, facilitation and breakdown of all events from October 2015 – January of 2016.

If you have the desire and skills needed to help create an excellent customer experience at Fresno Chaffee Zoo, apply by October 18, 2015 as directed below.

Please submit resume to careers@fresnochaffeezoo.org or mail to:
Fresno Chaffee Zoo Corporation, 894 W Belmont Ave. Fresno, CA 93728.
Applicants can visit www.fresnochaffeezoo.org to apply online.
Fresno Chaffee Zoo is an Affirmative Action/Equal Opportunity Employer