

Fresno's Chaffee Zoo Corporation
 Agenda for the Finance Committee Meeting of the Board of Directors
 Thursday, January 17, 2019 at 4:00 PM
 Fresno Chaffee Zoo Education Lab

Call to order: 4:00 PM

Agenda

Item	Responsible party	Status	Estimated Duration	
ITEM 01	ROLL CALL	--	01 MINUTE	
ITEM 02	PUBLIC COMMENT		04 MINUTES	
<p>This time is set aside for the public to comment on any item not appearing on the agenda, within the jurisdiction of the FCZC Board. Items presented under public comment may not be discussed or acted upon by the FCZC Board at this time. For items appearing on the agenda, the public is invited to comment at the time the item is called for consideration by the FCZC Board. Any person addressing the FCZC Board under public comment will be limited to a two-minute presentation to ensure that all interested parties have an opportunity to speak. Please state your name.</p>				
ITEM 03	COMMITTEE CHAIR UPDATE	K. KIRKLAND	INFO	02 MINUTES
ITEM 04	RECEIVE, REVIEW AND CONSIDER MINUTES	K. KIRKLAND	APPROVE	02 MINUTES
<p>Review and approve minutes from the Finance Committee Meeting held on November 15, 2018</p>				
ITEM 05	RECEIVE, REVIEW AND CONSIDER YEAR-TO-DATE FINANCIAL REPORT AS OF NOVEMBER 30, 2018	R. TREATCH	APPROVE	07 MINUTES
ITEM 06	RECEIVE AND REVIEW PROPOSED CONTRACT ADMINISTRATION AND MANAGEMENT POLICY AND PROCEDURES	R. TREATCH	INFO	02 MINUTES
ITEM 07	RECEIVE UPDATE ON SOUTH CORRIDOR INFRASTRUCTURE PROJECT BUDGET VS. ACTUAL	R. TREATCH	INFO	03 MINUTES
ITEM 08	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRASTRUCTURE CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES

Remove and replace existing sanitary sewer manhole \$9,650.00. Received January 7, 2019

ITEM 09 RECEIVE, REVIEW AND
CONSIDER SOUTH CORRIDOR
INFRASTRUCTURE CHANGE
ORDER 003 S. BARTON APPROVE 02 MINUTES

Repair existing drain inlet

ITEM 10 RECEIVE, REVIEW AND CONSIDER
SOUTH CORRIDOR INFRA-
STRUCTURE CHANGE
ORDER 004 S. BARTON APPROVE 02 MINUTES

Disconnect Stingray bay from the existing Commissary distribution board and reconnect to the new south switchboard, add new engine generator and automatic transfer switch, reconnect Predatory Bird Facility and Tropical Bird House. Addition provisions for the Stingray Bay Ticket Booth interior. Disconnect the Snack Bar and Restroom Buildings from the existing Commissary distribution board and reconnect to the new south switchboard.

ITEM 11 RECEIVE, REVIEW AND CONSIDER
SOUTH CORRIDOR INFRA-
STRUCTURE CHANGE
ORDER 005 S. BARTON APPROVE 02 MINUTES

Additional construction survey for a new gas main and re-staking of water and sewer stubs for the South Corridor Infrastructure Project due to a change in design by the Zoo Administration. Additional construction survey for the staking of water and sewer pipeline due to unknown site conditions. Civil engineering services for the cleaning and videotaping of the existing sewer line due to unknown site conditions.

ITEM 12 RECEIVE, REVIEW AND CONSIDER
SOUTH CORRIDOR INFRA-
STRUCTURE CHANGE
ORDER 006 S. BARTON APPROVE 02 MINUTES

Emergency water repair(s) at stingay bay and birds of prey. Broken unmarked/unknown 2” water line with no known shut off.
Emergency water repair of unknown/unmarked water line at south end of south corridor 2” tee with no known shut off.

ITEM 13 RECEIVE, REVIEW AND CONSIDER
SOUTH CORRIDOR INFRA-
STRUCTURE DESIGN CHANGE
ORDER 001 S. BARTON APPROVE 02 MINUTES

Additional design fees

ITEM 14 RECEIVE, REVIEW AND CONSIDER
SOUTH CORRIDOR INFRA-
STRUCTURE DESIGN CHANGE
ORDER 002 S. BARTON APPROVE 02 MINUTES

Permit Fees: City of Fresno

ITEM 15	RECEIVE, REVIEW AND CONSIDER SOUTH CORRIDOR INFRA- STRUCTURE DESIGN CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
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Fresno Reprographics: additional prints/plans as needed

ITEM 16	RECEIVE UPDATE ON WART- HOG EXHIBIT PROJECT, BUDGET VS. ACTUAL	R. TREATCH	INFO	03 MINUTES
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ITEM 17	RECEIVE, REVIEW AND CONSIDER WARTHOG CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
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Cost impact of planning change of the trees

ITEM 18	RECEIVE, REVIEW AND CONSIDER WARTHOG CHANGE ORDER 006	S. BARTON	APPROVE	02 MINUTES
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Credit for incorrect glass height in filed agreement between John Valentino and Scott Barton. Change in KBI Flexipave to Bonded Rubber Mulch per Scott Barton. Change from Anti-microbial sealer to standard sealer. Change from 3,000 psi to Zoo standard 4,000 psi. Cane bolt modifications per zoo to hold doors for safe animal transfer.

ITEM 19	RECEIVE, REVIEW AND CONSIDER WARTHOG CHANGE ORDER 007	S. BARTON	APPROVE	02 MINUTES
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Additional work that was beyond budgeted hours due to all the unforeseen conditions the GC had, plus the night and weekend stuff. I noted that we've also had some retest / re-inspections.

ITEM 20	RECEIVE, REVIEW AND CONSIDER WARTHOG CHANGE ORDER 008	S. BARTON	APPROVE	02 MINUTES
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As the original drawings were complete and 90% through the City of Fresno approval process, the Zoo decided build contractors from the design portion of the project. The zoo hired new design consultants for these portions of work that TAM+CZ was responsible for coordinating. There were also several design changes to the plans where we went through every piece of the project with Zoo staff to be sure they were getting the components and finishes that work best for them. We were also needed to spend extra time during the construction phase to be sure the project was built per plans and specs. To cover this time we submitted an Extra Services Proposal to take care of the work on an hourly basis with a not to exceed amount. We have not exceeded that amount.

ITEM 21	RECEIVE, REVIEW AND CONSIDER WARTHOG DESIGN CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
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Plan check/back check due to change in design due to change in scope and design as directed by Zoo Administration and staff.

ITEM 22	RECEIVE, REVIEW AND CONSIDER WARTHOG DESIGN			
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CHANGE ORDER 002 S. BARTON APPROVE 02 MINUTES

Per direction of the zoo, the design build contractors were removed from the design portion of the contract. The Zoo hired new design consultants/engineers for these portions of work of which TA+CZ was responsible for coordination. This plus several revisions to the plans per direction of the Zoo and additional hours as TAM+CZ sat down with Project Management and Zoo staff to go through each aspect of the project to help coordinate new Zoo standards. This will help with all plans and specs going forward.

ITEM 23 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 003 S. BARTON APPROVE 02 MINUTES

Additional costs for civil engineering as site conditions and grades that were marked in as-builts in Africa are not correct as additional grading was done and not recorded.

ITEM 24 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 004 S. BARTON APPROVE 02 MINUTES

Design (3C Engineering) for mechanical and plumbing per direction from Zoo Administration and Project Management, the project was moved away from design build to actual engineer as the design build contractors as falsified all of the Title 24 information in the original design.

ITEM 25 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 005 S. BARTON APPROVE 02 MINUTES

Design drawings from 2016 per Zoo Administration.

ITEM 26 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 006 S. BARTON APPROVE 02 MINUTES

Additional design project management costs due to change in scope and design as directed by Zoo Administration

ITEM 27 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 007 S. BARTON APPROVE 02 MINUTES

Fresno Repographics. Additional drawings were needed as there was a change in design from the original scope.

ITEM 28 RECEIVE, REVIEW AND
CONSIDER WARTHOG DESIGN
CHANGE ORDER 008 S. BARTON APPROVE 02 MINUTES

Soil and boring testing.

ITEM 29 RECEIVE, REVIEW AND
CONSIDER ASIA
CHANGE ORDER 001 S. BARTON APPROVE 02 MINUTES

Geotechnical investigation orangutan/Hornbill boring and soils analysis. Geotechnical investigation Sloth Bear boring and soils analysis. Geotechnical investigation Flex-Education and LSS boring and soils analysis.

ITEM 30	RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
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Additional project management costs to cover design change and change of scope per the FMFCD.

ITEM 31	RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
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Additional design fees (Alan Mok Engineering) due to scope change per the FMFCD

ITEM 32	RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
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Permits (City of Fresno)

ITEM 33	RECEIVE, REVIEW AND CONSIDER BELMONT BASIN CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
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Plan check (City of Fresno)

ITEM 34	RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 001	S. BARTON	APPROVE	02 MINUTES
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Additional project management costs due to change in scope and design as directed by Zoo Administration

ITEM 35	RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 002	S. BARTON	APPROVE	02 MINUTES
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Design electrical engineer due to change in scope and design as directed by Zoo Administration.

ITEM 36	RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 003	S. BARTON	APPROVE	02 MINUTES
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Design engineering (Civil) due to change in scope and design as directed by Zoo Administration.

ITEM 37	RECEIVE, REVIEW AND CONSIDER ZOOPLEX CHANGE ORDER 004	S. BARTON	APPROVE	02 MINUTES
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Additional plans due to revisions and change in scope and design as directed by Zoo Administration.

ITEM 38 RECEIVE, REVIEW AND
CONSIDER AMBASSADOR
ANIMAL BUILDING
CHANGE ORDER 001 S. BARTON APPROVE 02 MINUTES

Additional design engineering costs due to change in scope and design as directed by Zoo Administration.

ITEM 39 RECEIVE, REVIEW AND
CONSIDER AMBASSADOR
ANIMAL BUILDING
CHANGE ORDER 002 S. BARTON APPROVE 02 MINUTES

Additional project management costs due to change in scope and design as directed by Zoo Administration.

ITEM 40 NEW BUSINESS INFO 02 MINUTES

ITEM 41 OLD BUSINESS INFO 02 MINUTES

ITEM 42 ADJOURNMENT

TOTAL TIME: 90 MINUTES