



ANNOUNCEMENT FOR ANNUAL CONTRACTOR PRE-QUALIFICATION 2019

Notice is hereby given that the Fresno's Chaffee Zoo Corporation 'ZooCorp' determined that all General Contractor and General Engineering firms aka Bidders on minor capital improvement projects to be undertaken by the ZooCorp must be pre-qualified prior to submitting bids. It is mandatory that all Licensed Contractors who intend to submit bids fully complete the pre-qualification questionnaire (Attachment 'B'), provide all materials requested herein, and be approved by ZooCorp to be on the final Bidders list. Additionally, any company submitting a proposal has reviewed ZooCorp contract documents attached with this notification; A107 Contract, Attachment 'C' Bidding Conditions, and FCZ Specific Conditions, and shall sign the contract documents if said company was to be awarded a project. ZooCorp does not make any agreements or guarantees that bidders pre-qualified will be contracted for future projects, as this is only a pre-qualification process. Bids will NOT be accepted from a Contractor and/or Engineering firm that has failed to comply with these requirements. If two or more business entities submit a bid on a project as a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Pre-qualification applications can be downloaded at Fresno Chaffee Zoo's website; <https://www.fresnochaffeezoo.org/reports>

Pursuant to Labor Code 1725.5, no Contractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations. Contractor to provide proof of current DIR registration with their prequalification package.

The value of the minor capital projects encompassed by this process is between \$100,001.00 and \$500,000.00 dollars.

Answers to questions contained in the pre-qualification application, information about current bonding capacity on an aggregate and per project limit, notarized statement from surety, and the most recent reviewed or audited financial statements, with accompanying notes and supplemental information, are required. ZooCorp will use these documents as the basis of rating Contractors in respect to the size and scope of contracts upon which each Contractor is qualified to bid. ZooCorp reserves the right to check other sources available. ZooCorp's decision will be based on objective evaluation criteria.

Pre-qualification approval will remain valid for one (1) calendar year from the date of notice of qualification, except that ZooCorp reserves the right during that calendar year to adjust, increase, limit, suspend or rescind the pre-qualification ratings based on subsequently learned information and after giving notice of the proposed action to the Contractor and an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification determination.

While it is the intent of the pre-qualification questionnaire and documents required therewith to assist ZooCorp in determining bidder responsibility prior to the submission of bids and to aid ZooCorp in selecting the lowest responsible bidder, neither the fact of pre-qualification, nor any pre-



qualification rating, will preclude ZooCorp from a post-bid consideration and determination on a specific project of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness. Contractors are encouraged to submit pre-qualification packages as soon as possible, so that they may be notified or pre-qualification status well in advance of the bid process.

The pre-qualification packages should be submitted on or before 12:00pm, December 11, 2018 under seal and marked “CONFIDENTIAL” to:

Capital Improvements Projects RFQ
Fresno’s Chaffee Zoo Corporation
c/o Rick Treatch, CFO
894 W Belmont Ave.
Fresno CA 93728

The pre-qualification packages (questionnaire answers and financial statements) submitted by Contractors and/or General Engineering firms are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law, although the contents may be disclosed to third parties for the purpose of verification, investigation of substantial allegations, and in the process of an appeal hearing. Pre-qualification packages turned in by Contractors and/or General Engineering firms after the deadline will not be considered or reviewed for prequalification purposes and will be returned unopened. Contractors and/or General Engineering firms submitting a prequalification package will not be reimbursed for the application process regardless of their approval or rejection by ZooCorp representatives.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing. If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify ZooCorp and provide updated accurate information in writing, under penalty of perjury.

ZooCorp reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a future projects.

Note: A contractor may be found not pre-qualified for bidding on a specific contract to be let by ZooCorp, or on all contracts to be let by ZooCorp until the contractor meets ZooCorp’s requirements. In addition, a contractor may be found not pre-qualified for either:

- (1) Omission of requested information or
- (2) Falsification of information

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NOTICE: To contractors who are using subcontractors for this job, please be advised that the ZooCorp **may** require pre-qualification of subcontractors especially for Specialty Trades. If subcontractor prequalification is required such requirement will be noted in the project specific proposal request.