

**Fresno's Chaffee Zoo**

894 West Belmont Avenue

Fresno, California 93728

*Education Lab Conference Room*

**Fresno's Chaffee Zoo Corporation Audit Committee Meeting**

January 17, 2019 3:00 – 4:00 PM

Meeting Minutes

**Committee Attendees Present**

- Mr. Craig Saladino – Committee Chair
- Mr. Tom Richard
- Ms. Julie Vance
- Mr. Gary Renner
- Mr. Scott Barton – Advisor
- Dr. Rick Treach – Advisor

**Zoo Staff Present**

- Mr. Steven Gonzales-Warkentin

**Guest Presenters**

- Ms. Erin Goldfarb
- Ms. Allison Case
- Mr. Doug Sampson

The meeting of the Fresno's Chaffee Zoo Audit Committee convened on January 17, 2019 at 3:04 PM at 894 West Belmont Avenue, Fresno, California. The meeting minutes were prepared in the order items were presented.

**Agenda Item 2: Public Comment**

There were no comments from the public

**Agenda Item 3: Chair Update**

Mr. Saladino asked if Mr. Barton had discussed with Ms. Vance her question regarding Regency's report of the Zoo's rates, and Ms. Vance questioning if the rates were too aggressive. Mr. Barton stated that he

would inform Ms. Vance today, but had discussed with Dr. Chen who sits on the Zoo's Finance Committee. Dr. Chen stated that he is comfortable with the rates.

Mr. Saladino stated that he was informed by Mr. Gonzales-Warkentin that Mr. Richard's question from the June 2018 Audit Committee Meeting regarding note five, paragraph two will be addressed in the March Board of Directors Meeting.

**Agenda Item 4: Receive, Review and Consider 10/16/2018 Audit Committee Minutes**

Mr. Renner made a motion to accept the minutes as presented. Mr. Richards seconded. All present were in favor, none opposed.

**Agenda Item 5: Meet with Zoo's New Auditors, Moss Adams**

Ms. Goldfarb stated that she is Moss Adams' Engagement Partner, Mr. Sampson is the Concurring Partner, and Ms. Case is a Senior Auditor. She provided an overview of the services that Moss Adams will perform for the Zoo.

The audit of the Zoo Corporation is due to the Zoo Tax Authority by June 30, 2019.

Mr. Saladino requested a May Audit Committee Meeting be scheduled two weeks prior to the Board Meeting.

**Agenda Item 6: New Business**

There was no new business.

**Agenda Item 7: Old Business**

There was no old business.

The meeting was adjourned at 3:53 PM