



FRESNO'S CHAFFEE ZOO CORPORATION
BOARD OF DIRECTORS MEETING
 MINUTES

JUNE 13, 2024 AT 5:30 PM
 894 W. BELMONT AVE., FRESNO, CA 93728 – ZOOPLEX BREAKROOM

DIRECTOR	1/18/2024	3/14/2024	4/11/2024	6/13/2024
Oliver Baines	X	X	X	X
Arelis Garcia	X		X	X
Wilma Tom Hashimoto	X	X	X	X
Babatunde Ilori	X	X		X
Kyle Kirkland	X	X	X	X
Rion Morgenstern	X	X	X	X
Christina Musson-Rendon	X	X	X	
Ross Parnagian	X	X		X
Emilia Reyes	X	X	X	X
Ethan Smith		X		X
Julie Vance	X	X	X	

GUEST SPEAKERS PRESENT

Mr. Henry Oum – Price, Paige & Company

ADVISORS PRESENT

Mr. Jon Forrest Dohlin – Chief Executive Officer
 Mr. Doug Larsen – Legal Counsel from Fishman, Larsen, Callister
 Ms. Carlene Tinker – FCZC Docent President

ZOO STAFF PRESENT

Ms. Nora Crow – Chief Financial Officer
 Mr. Sean den Bok – Chief of Education and Engagement
 Mr. Steven Gonzales-Warkentin – Chief of Staff
 Ms. Lyn Myers – Chief Operations Officer
 Ms. Nicole Presley – General Curator
 Mr. Terry Skoda – Chief Advancement Officer

1. CALL MEETING TO ORDER AND ROLL CALL

Mr. Kirkland called the meeting to order at 5:45 PM. Mr. Gonzales-Warkentin called the roll and established a quorum was present.



2. PUBLIC COMMENT

Mr. Kirkland asked if any member of the public wished to provide comment for the Board. Hearing none, he proceeded with the agenda.

3. ADDITIONS TO THE AGENDA

Mr. Kirkland asked if any member of the Board had any business for consideration that had come to their attention after the agenda was posted. Mr. Dohlin stated that the Zoo staff would like to add an item for approval regarding the increase in costs for LSA. All members of the Board present agreed that the requested item could be added to the evening's agenda.

4. APPROVE THE 2023 AUDIT AND AGREED UPON PROCEDURES

Mr. Henry Oum from Price Paige & Company stated that the audit of the Zoo's 2023 financials resulted in a positive audit with an unmodified opinion. He said there were no audit adjustments or findings related to internal controls or compliance. He noted that the Agreed Upon Procedures are required by the Zoo Authority Board, and added that the audit revealed no significant findings. He thanked the Zoo team for their diligent work and responsiveness throughout the audit. Mr. Kirkland confirmed that the Audit Committee reviewed the audit and had recommended that the Board approve it as presented. After discussion, Mr. Baines made a motion to approve the 2023 Audit and Agreed Upon Procedures as presented and Ms. Hashimoto seconded. The motion passed unanimously.

5. APPROVE MINUTES

Mr. Kirkland called the Board's attention to the draft minutes for the April 11, 2024 Board meeting and asked if any member had proposed additions or revisions. With no revisions offered, Mr. Morgenstern made a motion to approve the minutes as presented; Mr. Parnagian seconded. The motion passed unanimously. Mr. Ilori abstained.

6. CHAIR REPORT

Mr. Kirkland stated that recently he participated in several Zoo fundraising meetings. He encouraged other Board Members to become more active in this process.

7. CEO REPORT

Mr. Dohlin reported on the current status of construction projects throughout the Zoo. He stated that the Zoo had an unannounced USDA inspection the previous week and was working through the items (all minor) noted on the inspection report.

8. APPROVE FINANCE COMMITTEE REPORT

Mr. Kirkland informed the Board that a quorum was not present at the most recent Finance Committee meeting, resulting in no formal recommendations for approval from the Committee. Mr. Morgenstern, stated that the Zoo is facing economic challenges with a decrease in visitor attendance and spending. He said that the Zoo's investment advisors, Fiducient, presented an



overview of the performance of the General and Endowment funds through the end of Q1:2024. After discussion, Mr. Morgenstern made a motion to approve the Finance Committee Report as presented; Mr. Parnagian seconded. The motion passed unanimously.

9. APPROVAL OF REVISED INVESTMENT POLICY

Ms. Crow stated that the investment policy, as presented, showed changes in language and best practices. She reviewed the recommendation by Fiducient to include expanding international and emerging market investments. She said that the Docent Endowment, established during the Zoological Society era, was to be used for zoo education scholarships for economically disadvantaged youth in Fresno County. After discussion, Mr. Morgenstern made a motion to approve the revised investment policy as presented; Mr. Smith seconded. The motion passed unanimously.

ADDED ITEM

Mr. Dohlin stated that LSA is currently working on the Zoo's supplemental environmental impact report (SEIR) which is required in order to move the masterplan forward. He continued by saying the Zoo would like to add Playland into the SEIR scope at an additional cost of \$90,340. Mr. Dohlin said that there is no guarantee that the Zoo will be given the Playland property in the future, but that including the work now would be more cost-effective than addressing it as a separate study in the future. Ms. Crow added that the Zoo management proposed to fund the additional amount from the General Fund. After discussion, Mr. Morgenstern made a motion to to approve the added SEIR scope and recommend the additional fees for LSA totaling \$90,340 to be taken from the General Fund. Mr. Smith seconded the motion which passed unanimously.

10. FINAL COMMENTS

Mr. Kirland asked if there were any final comments. Mr. Dohlin stated that Docent President Carlene Tinker was featured on a recent ABC Primetime News segment focusing on her return to a Japanese Internment Camp she was held in as a child.

With no further comments, Mr. Kirkland adjourned the meeting at 6:48 PM.